

# CLARK ATLANTA ATHLETICS BOOSTER ASSOCIATION, INC. BYLAWS

## Article I - Name

The name of the organization shall be "the Clark Atlanta Athletic Booster Association, Inc.

## Article II – Purpose

The Association is incorporated under the laws of the State of Georgia and the United States Internal Revenue Code Section 501(c)(3) for the purpose of providing support to the athletic programs of Clark Atlanta University.

## Article III – Membership

Any person who supports the purpose of this organization and pays his/her membership dues is considered an active member. Dues are \$25.00 annually, but may be increased to meet the needs of the organization.

## Article IV – Officers

**Section 4.1 Officers -** The officers of the Association shall be President, Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, Treasurer, and Sergeant at Arms.

**Section 4.2 Election of Officers -** The President shall appoint a Nominating Committee of at least three members in October of the year preceding January 1, of an election year. The nominating Committee shall present a slate of officers at the November meeting. Additional nominations from the floor may be made at this time. The election of officers shall be held at the November meeting.

**Section 4.3 Term of Office -** All officers are elected for a two-year term or until their successors are elected. Term of office shall begin on January 1.

## Article V – Meetings

Regular meetings of the organization shall be held monthly at a time and place designated by the organization. Upon notification to the membership, the President or ten or more members may call special meetings at any time. Ten members shall constitute a quorum.

## Article VI – Executive Committee

The Executive Committee shall consist of all officers and chairpersons of the Standing Committees. This committee will review budgets and reports from committees, develop agenda, negotiate agreements, and make recommendations

regarding any other official business of the Association. The President is chairperson of the executive committee.

#### **Article VII – Committees**

The organization shall consist of standing and special committees. The President appoints standing committee chairpersons. The President appoints special committees for a specific purpose. They serve only until the purpose has been served. The Standing Committees are: Hall of Fame, Membership, Public Relations, Social, Welfare/Courtesy, Transportation/Travel, Fund Raising, Constitution and Bylaws, Finance and L. S. Epps Scholarship.

#### **Article VIII – Disbursement of Funds**

The Executive Committee must approve expenditures, other than approved budgeted amounts, up to \$250.00. The body must approve expenditures in excess of \$250.00. A voucher or receipt(s) are required for all expenditures.

#### **Article IX – Parliamentary Authority**

Roberts Rules of Order shall be the parliamentary authority.

#### **Article X**

These by-laws may be amended at a regular or special meeting of the Association by a vote of two-thirds of the quorum present. Any amendments must be submitted to the membership in writing at the previous meeting.

March 7, 1999